



Position Title: ***Advocacy and Engagement 10-Week Internship***
Organization: Cleo Parker Robinson Dance
Location: Denver, CO
Immediate Supervisor: Director of Advocacy and Engagement

Position Description

CPRD is excited to welcome a 10-week Intern for our exciting 2022 summer of events and happenings. The selected intern(s) will work in the world of performing arts, events, and community engagement. This 10-week summer internship program will be led by CPRD's Director of Advocacy and Engagement within our arts-in-wellbeing pillar of work. CPRD emerged out of the Freedom and Black Arts Movements - working along this continuum, the organization is eager to build upon its history of civic engagement, wellness, and wellbeing with a sharper focus on job training, mental & physical fitness programs, and advocacy for policymaking. The Advocacy and Engagement Intern(s) will also provide support and creativity to the management of the newly established Arts Alliance for Health Equity - an initiative launched in partnership between CPRD and Eugene S. Farley, Jr. Health Policy Center.

Celebrating its 51st anniversary in 2021, CPRD is a multifaceted cultural arts institution comprised of five pillars: The CPRD Ensemble, Academy, Theatre, Arts-in-Education, and Arts-in-Wellbeing programs. The Advocacy and Engagement Intern(s) will support the growth of mental health programming (Moving Diaries, Dancing Diaries), community events (Juneteenth, Mile High Dance Festival), as well as help develop diverse multi-cultural events and workforce career opportunities throughout Colorado under close supervision from the Director of Advocacy & Engagement.

Applicants who have a passion for cultural equity and racial justice alongside an understanding for community development are encouraged to apply. CPRD is a fast-paced, dynamic environment, and we invite candidates with initiative who value collaborative to consider joining our team.



Primary Responsibilities:

- Support day-to-day needs and focus areas of Advocacy & Engagement Director
- Attend meetings alongside A&E Director and learn preparatory meeting techniques and current practices
- Log community and corporate partners by pillar involvement (Advocacy, Engagement, Wellness, Career Development)
- Document and contact workforce development partners
- Onsite event management (e.g., ticketing, vendor support, technical production, talent liaison, etc.)
- Co-develop talking points and messaging for advocacy issues to reach specific audiences
- Ask questions
- Learn all you can
- Have an incredible time affecting change and measurable community growth!

Qualifications/Requirements

- A strong work ethic and unwavering standards of personal and professional integrity
- Ability to accept direction and mentorship
- Technologically skilled with spreadsheets, presentations, and basic business marketing
- Strong planning, communication, and interpersonal skills
- Equipped with high excellence awareness, attention to detail, and organized
- Understanding of diverse and multilingual communities
- Awareness and semi-understanding of Colorado's unhoused and low-income community members
- Some statewide travel as well as weekend work
- Work effectively in an environment with diverse cultures and multiple perspectives
- Value and passion for vision and mission of Cleo Parker Robinson Dance

Compensation: Paid 10-Week Internship (May 31 – August 5, 2022)

- Hourly Pay: \$15.87 / 40 hours weekly
- CPRD Laptop and necessary office supplies